

**Introduction**

Entry to your building or complex is controlled by a Linear Access Telephone Entry System. Please read and refer to these instructions for details on using the system. These instructions will explain how to take calls and grant access to visitors as well as how to use any entry codes and wireless remote controls issued to you.

**Visitors Calling**

When a visitor desires to enter your building or complex, *you* will have control whether the visitor will be allowed to enter or not. Your name has been entered and a personal directory number has been reserved in the entry system.

Your Name Displayed: Residents Name

Your Directory Number: 3 Digit Code

A visitor can view an alphabetic list of all the names on the entry system's display. When the visitor selects your name, your directory number is displayed. When the visitor enters your directory number, the system will automatically call you. *Your telephone number will never be displayed to the visitor.* If the visitor already knows your directory number, they can press  immediately, then enter your directory number. If you are currently using the telephone, and do not have call waiting, the system's display will tell the visitor your line is busy (if you have call waiting, simply switch to the visitor, grant or deny access, then switch back to your call).

**Responding to a Visitor's Call**

When you answer a visitor's call, talk to the visitor and decide if you want to let them enter or not. There is a limited time allowed for the call. During the last ten seconds allowed, beeps will sound to warn you of the limited time. You can press  to extend the talking time.

Choose one of these three options:

Press  to unlock the main door or open the gate where the system is located, then hang up

Press  to unlock the secondary door or open the secondary gate, then hang up

Press  or just hang up to disconnect the visitor *without* granting access

**Using Entry Codes (Optional)**

You may have been assigned the following entry code(s) to allow your own secure access.

Your Entry Code(s): Last 4 Digits Home Phone OR 0411 (last option)

Keep your code(s) private to maintain security. An entry code will unlock the door or open the gate near the keypad it is entered on. If you make a mistake entering a code, press  to reset the keypad, then enter the correct code.

**Using Wireless Remote Controls (Optional)**

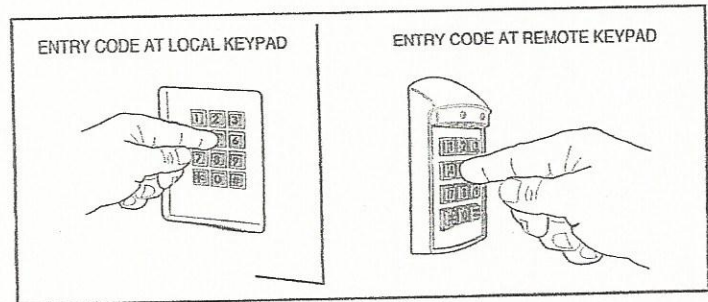
You may have been issued one or more wireless remote controls to allow portable access. Pressing a button on a remote control will unlock a specific door or open a specific gate. Some remote controls have one button, others have more than one button. A remote control will activate:

Left Button (or Single Button): ENTRY Right Button: EXIT

# AE-1000 Operation

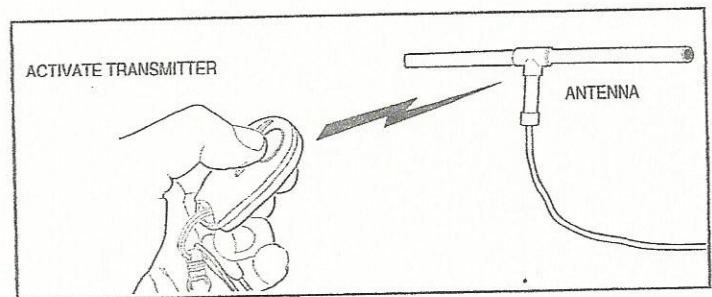
## Requesting Access with an Entry Code

- Residents have up to 40 seconds to key in their entry code.
- Up to eight seconds are allowed between each keystroke.
- All digits of the entry code must be entered. Example: If the entry code length is set for four digits, and the code is 0042, the user must enter "0 0 4 2".
- If the wrong key is pressed, pressing the **\*** key will reset the keypad. The correct code can then be entered.
- After a correct code is entered, and if the conditions for granting access are fulfilled, the programmed relay will activate for the programmed time.
- If the number of incorrect codes entered exceeds the keypad lockout count, the keypad will be locked and not accept any entries for one minute.
- If the Anti-passback feature is enabled, the entry code will be unusable until the anti-passback time expires.



## Requesting Access with a Wireless Transmitter

- Activate a wireless transmitter within radio range of the AE-1000's antenna.
- After a valid transmitter is decoded, and if the conditions for granting access are fulfilled, the programmed relay channel will activate for the programmed time.
- If the Anti-passback feature is enabled, the transmitter will be unusable until the anti-passback time expires.



## Requesting Access with a Visitor Call

- Press **#** to view the directory.
- The visitor scrolls through the alphabetical directory entries viewing the resident names and associated directory numbers by pressing **\*** & **#** on the keypad. (Holding down the keys will scroll the display faster.)
- If the visitor already knows the resident's directory number, they can enter the directory number to call the resident.
- The system dials the resident's telephone number to establish 2-way communications.
- **NOTE:** The resident's telephone number will never be displayed to the visitor.
- If the resident is using the telephone at the same time a visitor calls, the display will indicate to the visitor that the line is busy.
- The resident answers the call and converses with the visitor to determine if access will be granted.
- The resident can use their telephone's keypad to grant access activating Relay Channel "A" by pressing **9**, or activating Relay Channel "B" by pressing **5**. After access is granted, the system will disconnect the visitor and resident call.
- The resident can disconnect the visitor without granting access by pressing **\*** or by hanging up.
- **NOTE:** The telephone keys that the resident presses can be customized for the installation.
- The length of time the visitor is allowed to talk can be programmed from 15-255 seconds. The resident will hear a series of beeps during the last 10 seconds of talk time. To restart the talk timer, the resident can press **#** on their telephone.

